

**American Society of Military Comptrollers
Sequoyah Chapter Executive Board
Meeting Minutes – 9 November 2010**

Attendees: Don Davis, Pam Myers, Paul Dean, Nancy Gleaton, Karla Misenaar, Sonya Weaver,

Absent: Louis Scruggs, Hope Locke, Crystal Sauer, Donna Curtis, Valerie Hood, Tamara Brandt, Jeff Leid

Action Items:

Old Actions Items:

- ✓ Pam Myers - Retrieve the Chapter's documents from Donna Curtis and scan them.
 - **Status: Ongoing;** received documents, but need to scan
- ✓ Larry Cagigal – Asked to get price comparisons for locations in addition to the Clarion Meridian Hotel & Convention Center. Reed center mentioned as one possibility.
 - **Status: Open.** Paul Dean signed contract with Meridian for April 20, 2011. Larry will get the comparison done for 2012 mini PDI later this year.
- ✓ Don Davis/Geronimo Gonzalez – Don asked Geronimo to add member's organization to the membership list.
 - **Status: Open.** (Mr. Davis appointed Brenda Anderson as Geronimo's replacement.)
- ✓ Pam Myers – Update the "pamphlet" on Five Star produced by Tamara Brandt last year.
 - **Status: Open.**
- ✓ Valerie Hood – Determine cash flow needs so that a decision can be made as to transfer of funds from checking to savings.
 - **Status: Open.**
- ✓ Valerie Hood – Need to arrange for Don Davis to get names on TFCU account changed to new officers. (Note: FNB has been changed)
 - **Status: Open.** Valerie and Pam need to be added to the TFCU account. Don is the only officer remaining on the account and his authorization is needed to include Valerie and Pam on the account.
- ✓ Don Davis - Get a rep from the local Marine Corps Reserve Center (on Douglas Blvd) to "push" Toys for Tots at the November luncheon and determine if volunteers needed to help sort, etc.
 - **Status: Open.** Don contacted the POC and will follow-up.
- ✓ Membership drive – look into having a chili cook off. Would need permit to sell outside of the FM area and a food handler's license.
 - **Status: Open.**

New Action Items: NA

President's Comments

- ✓ Brenda Anderson appointed as Geronimo's replacement as VP Membership.
- ✓ Mr. Davis proposed we offer FM Palace Acquires (PAQs) discounted membership as incentive to join ASMC. Would like to offer the discount during the annual membership drive (typically January – March) and at the time he addresses new interns (typically October). The chapter would pay the discounted portion of the membership fee. FM currently has six PAQs.

- First year membership cost - \$15.00
- Second year membership cost - \$20.00
- Third year membership cost - \$26 (full price)
- Action was voted on and passed
- ✓ Community events:
 - Toys for Tots in December. Need to get flyers out to advertise collection drop points.
 - There are some in FM who are not ASMC members, but would like to volunteer to help in community events. We can involve non-members. It wouldn't count for our ASMC goals, but may encourage them to join ASMC.
 - We need to increase publicity for events.

Membership Report:

- ✓ No update.

Programs Report:

- ✓ Need incentives to increase attendance at ASMC luncheons.
- ✓ No luncheon for November. Speaker cancelled at last minute.
- ✓ December luncheon speaker is Bob Dillon, CPA of Midwest City.
- ✓ January luncheon. Mr. Davis will contact Col Gilcrest as speaker.
- ✓ Mike Phelps, "Love Those Ethics", is retiring soon. Need to attempt to get him as future speaker.

Publicity Report:

- ✓ No update.

Professional Development Report:

- ✓ Paul Dean reported a price increase of \$600 for the Clarion for the mini-PDI. Need to check Reed, etc. for pricing.

Awards Report:

- ✓ No update.

Treasurer's Report:

- ✓ No update.

Secretary:

Certification Report:

- ✓ No update. (Several board members involved in the CDFM training class today.)

Community Service:

- ✓ Sonya suggested hand written thank you notes to veterans as a February project. Could do a notes and cookie drive.

Submitted by: Karla Misenar