

**American Society of Military Comptrollers
Sequoyah Chapter Executive Board
Meeting Minutes – 14 September 2010**

Attendees: Don Davis, Pam Myers, Louis Scruggs, Sonya Weaver, Nancy Gleaton, Jeff Leid, Karla Misenaar

Absent: Donna Curtis, Valerie Hood, Hope Locke, Paul Dean, Crystal Sauer, Geronimo Gonzalez, Tamara Brandt

Action Items:

Old Actions Items:

- ✓ Don Davis – Price/purchase an external hard drive to store the Chapter's documents.
 - **Status: Closed;** hard drive purchased.
- ✓ Pam Myers - Retrieve the Chapter's documents from Donna Curtis and start
 - **Status: Ongoing;** received documents, but need to scan
- ✓ Larry Cagigal – Asked to get price comparisons for locations in addition to the Clarion Meridian Hotel & Convention Center. Reed center mentioned as one possibility.
 - **Status: Open.** Paul Dean signed contract with Meridian for April 20, 2011. Larry will get the comparison done for 2012 mini PDI later this year.
- ✓ Don Davis/Geronimo Gonzalez – Don asked Geronimo to add member's organization to the membership list.
 - **Status: Open.** Geronimo is working on updates. He is using the "Global" and it is tedious and time consuming. Attempting to identify Navy, Supply, etc. personnel associated with finance/budgeting/accounting. Jeff Leid will provide list of AFAA personnel for Geronimo to bump against his current list.
- ✓ Pam Myers – Update the "pamphlet" on Five Star produced by Tamara Brandt last year.
 - **Status: Open.**
- ✓ Valerie Hood – Determine cash flow needs so that a decision can be made as to transfer of funds from checking to savings.
 - **Status: Open.**
- ✓ Valerie Hood – Need to arrange for Don Davis to get names on TFCU account changed to new officers. (Note: FNB has been changed)
 - **Status: Open.** Don asked who he needs to contact to get this done.
- ✓ Jeff Leid – Contact Food Bank about volunteer work for an evening the first week in November.
 - **Status: Closed.** Board made decision for Thursday, November 4. Jeff to make the arrangements. (After board meeting, Jeff reported back that we are confirmed to volunteer November 4.)

New Action Items:

- ✓ Get a rep from the local Marine Corps Reserve Center (on Douglas Blvd) to "push" Toys for Tots at the November luncheon and determine if volunteers needed to help sort, etc.

President's Comments

- ✓ Don plans to send out a challenge to members to pursue their CDFM.
- ✓ Completed package for installation Private Organization Program annual review.

- ✓ Sent email to Navy TACAMO on base to encourage involvement in ASMC. No response received yet.
- ✓ Community events: What do we have planned after November?
 - Suggested Toys For Tots in December. Would like to see a representative give a quick talk at the November luncheon to help “push” the program.
 - Discussed canned food drive for Thanksgiving at October and/or November luncheon.
- ✓ Discussed what else we need to be doing for National competition.

Membership Report:

- ✓ No update.

Programs Report:

- ✓ No September luncheon planned for now. Instead, Chapter will sponsor an ASMC live, interactive audio course in which Under Secretary Robert Hale discusses the financial impact of Secretary Gates' 8 Initiatives. Telecom training will be September 21 from 10:00 – 12:00 in the B-1 Dyess Conf Room aka B-1 Green Room, 2AC-77A, in Bldg 3001. 2 CPE credits will be earned by attendees.
- ✓ Working to confirm speakers for October (Marilyn Thomas – SAF/FMB) and November (LTC Rick Delude- USA) luncheons.
- ✓ December luncheon - Robert Dillon, CPA confirmed to provide tax law updates.
- ✓ Sonya mentioned the names of three possible speakers people had suggested to her: Dave Weinberg, Phelps, and Pat Z. Mr. Davis stated he knew each of the three and to let him know if she wanted him to contact any of them.
- ✓ Pam mentioned we might be able to get Steve Romano (corporate member) to speak on financial planning.

Publicity Report:

- ✓ No update.

Professional Development Report:

- ✓ No update.

Awards Report:

- ✓ Louis received an outline from Regina Velarde concerning the process for handling scholarships, essay awards, etc. He will be preparing competition packages for local and National awards.

Treasurer's Report:

- ✓ No update.

Secretary:

Certification Report:

- ✓ Jeff is still working on the simulated tests. If other Oklahoma chapters would like, he could provide copies of the tests to their members, but they would need to return to him for evaluation. The answers cannot be provided to them, just the results.

Community Service:

- ✓ Ronald McDonald House – Pam reported there is a collection box for pull tabs in the FM Booster Club snack area. Sonya is collecting in her area.
- ✓ Food Bank – Board decided on Thursday, November 4 from 6-9 p.m. Jeff stated it is best with 10-20 volunteers.

Submitted by: Karla Miselar