



AMERICAN SOCIETY OF MILITARY COMPTROLLERS

Sequoyah Chapter



Tinker Air Force Base, Oklahoma

Newsletter

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www.asmcsequoyah.org

July-September 2009

IN THIS ISSUE

1	President's Message
1	2009-10 Exec Board
2	Member Generosity
2	New Ticket Monitors
2	Treasurer's Report
2	Membership Report
2	CGWI Backpack Drive
3	Luncheons
4	Recognizing Excellence
5	Calendar of Events
6	Article, "Bona Fides Needs Rule"
7	Number/Word Puzzle
7	Article, "Why Become Certified?"
8	Beat Closeout Stress
9	National ASMC News
9	RMHC Pop Tab Drive



President's Message...

It is my privilege and honor to take the office as your new President for 2009-10. Over the past several years, our Chapter has achieved Five-Star status and many great accomplishments. I am very proud to be a part of this first-class organization.

The newly-elected Executive Board has met and is ready to make 2009-10 a year filled with rewards and fun. Some of the highlighted goals are:

- 1) Survey our membership for interests and ways to improve the Chapter*
- 2) Provide training topics desired by our membership during monthly luncheons*
- 3) Deliver a 'better than ever' PDI, increasing corporate and technical knowledge within the FM community*
- 4) Improve the level of National Awards presented to our membership*
- 5) Increase CDFM certification*
- 6) Increase membership and membership participation*
- 7) Maintain Chapter Five-Star Status*

Last year at the National PDI, our Chapter received a "Meritorious" award (second place) for our category. This was an honorable placing. However, we missed "Distinguished" (first place) by a mere 951 points. I challenge the Chapter to earn those 951 points plus more. We can DO this by doing just a little more...community service, membership growth, and CDFM increases, just to name a few. We have already gotten a great start in our community service efforts by supporting the CG Wells Institute Back-to-School Backpack Drive with donations of 21 back packs filled with supplies and \$455 in cash.

In the current Financial Management climate, obtaining a CDFM certification is paramount. I, personally, encourage you to earn your CDFM this year or support a co-member with theirs. We will be scheduling CDFM training soon; watch the newsletter and website for times. Our Chapter website is located at: www.asmcsequoyah.org. Please, do not hesitate to contact myself or any board member with ideas or suggestions, as it is our desire to provide topics/training that are important to you. It takes everyone to ensure this year is a roaring success. Together, we will have an exciting and dynamic year!

Your President, Donna

Welcome 2009-10 Executive Board!

President	Donna Curtis
Vice President	Don Davis
1 st VP of Programs	Amber Jilek
2 nd VP of Membership	Pam Myers
3 rd VP of Publicity	Tammy Brandt
4 th VP of Prof Development	Carolyn Hamilton
5 th VP of Awards & Scholarships	Regina Velarde
Certification Officer	Jeff Leid
Community Service Officer	Sonya Weaver
Treasurer	Patricia Lindley
Secretary	Tempie Robertson
Advisor	Wendy Smith



*New Officers Installed at June luncheon, 23 Jun 09.
Pictured (l-r) Sonya Weaver, Tempie Robertson,
Carolyn Hamilton, Tammy Brandt, Amber Jilek.*

MEMBERS DEMONSTRATE GENEROSITY

This past April many neighborhoods in the areas surrounding Tinker Air Force Base endured a wide-spread wild fire that burned out of control for days. We polled our Chapter membership to see if we could help any of our members who may have been affected; fortunately, none reported to have been vulnerable to this tragedy. However, we found Louise Compton, an integral part of the financial process who works in the MIPR Control Office, lost everything except what she took with her to work on that first fateful day. She also had no insurance. The generous members of our Chapter contributed donations to Ms Compton's cause through a charity raffle held at the Chapter's Mini-PDI held on 22 Apr 09.

On 11 Jun 09, Donna Curtis, our Chapter president, personally presented a check to Ms Compton, in the amount of \$522.00. A few months after her devastating loss, she just lost of the use of her car. Ms Compton, was so appreciative and said she planned to use our donation towards a down payment on another vehicle. Ms Curtis told her that we could only imagine what she had been through and hoped that this small gesture could help with some of her financial needs. She also recognized Ms Compton's efforts and support to the financial management community—without her dedication to our key processes, we just couldn't achieve our goals.

TICKET MONITORS

72CPTF	Bldg 1	Susan Staudt	884-8520
AWACS	Bldg 280	Loretta McCoy	884-1598
72CES	Bldg 400	Paul Dean	884-3022
AFAA	Bldg 510	Anthony Buck	884-8172
507ABW	Bldg 1043	Lee Ann Morrison	884-7207
76MXW	Bldg 3001	Jennifer Goodridge	336-2132
327ASW	Bldg 3001	Judy Crespo	339-2041
448SCMW	Bldg 3001	Donna Conover	336-2514
OC-ALC	Bldg 3001	Patricia Lindley	339-7370
CLS	Bldg 3001	Dean Coleman	336-2928
38EIG	Bldg 4029	Darlene Tharp	339-4069

I am having an out of money experience. ~author unknown

TREASURER REPORT

Month	Checking	Savings
May 09	\$14,174.40	\$745.43
Jun 09	\$10,720.27	\$745.43
Jul 09	\$10,711.80	\$750.34

MEMBERSHIP REPORT

Month	General	Corporate
May 09	166	3
Jun 09	166	3
Jul 09	163	2

www.asmcsequoyah.org

2009 CG Wells Institute Back-to-School Backpack Drive

The ASMC Sequoyah Chapter will be helping the CG Wells Institute collect back-to-school items for needy Oklahoma City metro area children for their back-to-school backpack drive. The backpacks and supplies collected will enable the children to begin the school year with the basic tools necessary for education. In the past five years, CG Wells Institute and the OKC community have provided backpacks for hundreds of children. Their goal this year is to reach 200 school age children with the supplies they need for educational success. Perhaps with our help, we'll easily exceed their goal! Donations (supplies and/or money) will be accepted at the July luncheon—there will be no boxes placed around in the work areas. If you will be unable to attend the luncheon and would still like to contribute, please contact Sonya Weaver, Community Service Officer, at 336-7950 or sonya.weaver@tinker.af.mil. (Receipts for cash donations will be provided upon request at the July luncheon.) To the right are lists of items each child needs to begin the school year. Please join us to make a difference in the lives and education of Oklahoma children.

GRADES K-5

Backpacks
Wide-ruled notebook paper
No. 2 pencils
Crayons (24 count)
Pencil boxes
Watercolors
Glue sticks
Bottle glue
Color pencils
Pocket folders (with brads)
Pocket folders (without brads)
Scissors
Large erasers
Cap erasers
Spiral notebooks (single)
Washable markers (broad/fine tips)
Highlighters

GRADES 6-12

Backpacks
Notebook paper
No. 2 pencils
Ink pens
Color pencils
Pocket folders (with brads)
Pocket folders (without brads)
Spiral notebooks
Pencil boxes
Large erasers
Cap erasers
Highlighters
Three-ring binders
Three-hole folders



Chapter Luncheons

Recent Luncheons...

At our luncheon on 23 Jun 09 at the Tinker Club, our guest speaker was Col Allen Jamerson, Commander of the 72d Air Base Wing and Installation at Tinker AFB, Oklahoma.



Col Jamerson discussed many ways we could demonstrate leadership skills throughout our careers. He stressed that we should set high standards for ourselves and our organization, because we are being watched; be involved to help colleagues

when needed; listen and learn from others; continue to be successful in being ourselves; be positive and optimistic—don't beat ourselves up; do what is right for other people involved and for the Air Force; and do what is appropriate for our position. We should be appreciative of what we have learned along our journey and continue to help others learn and appreciate theirs. In other words, "do what brung ya."



On 21 Jul 09, our guest speaker was Ms Lori Tucker, Chief Financial Officer in the Air Force Global Logistics Support Center (AF GLSC) at Scott AFB IL. She is also a certified Defense Financial Manager and, was recently stationed at Tinker AFB OK for several years.

Ms Tucker briefed an overview of financial management in the AF GLSC, including their new mission and vision. Their workforce of 4,386 personnel is located at Tinker, Robins, Hill, Scott, Langley, and Wright-Patterson Air Force Bases, who collectively manage \$8.2 Billion. Current efforts include centralized financial management, standardizing core FM processes within the Center/Wing/Group/Squadron concept, establishing an FM management internal control program, and preparing for future accounting system changes.



Upcoming Luncheons...

On Wednesday, 19 Aug 09, the Sequoyah Chapter will welcome Mr Dan Gaston, Deputy Director of Contracting, Oklahoma City Air Logistics Center, Tinker AFB, Oklahoma. Mr Gaston will be discussing Contracting's perspective on the end-of-fiscal-year closeout in a question and answer format. The luncheon will be located at the Tinker Club, Ballroom, from 1130 to 1230. We will also have a presentation by representatives from the Ronald McDonald House Charities. Tickets will be on sale until Monday, 17 Aug 09.



We will not have a luncheon in September due to close-out activities. Therefore, our next luncheon will be on 21 Oct 09, when we will have Mr Phil Davidson, the senior instructor of financial management programs at Management Concepts, Inc. Mr Davidson will be discussing the Anti-Deficiency Act and how it applies to financial managers. The luncheon will be held in the Oklahoma Room in Building 3001 from 1130 to 1230 hours. Don't miss this event which may be beneficial to prepare you for the new fiscal year.



RONALD MCDONALD
HOUSE CHARITIES

Awards

Recognizing Excellence



Khortnie Neal
 High School Senior Scholarship
 Daughter of Member Vanessa Neal



Zachary Aylor
 High School Senior Scholarship
 Son of Member DeLana Aylor



Amber Jilek
 ASMC Member Continuing
 Education Scholarship

At the June luncheon, Crystal Boston-Moore, outgoing Chapter President, presented scholarships to deserving high school seniors and ASMC member.



Our Chapter's donated quilt, made by member Connie Crum, earned \$211 for the Fisher House in a silent auction at the National PDI. Aeryon Calfee is the new owner ;-)

The **ASMC Sequoyah Chapter** won the
Meritorious Award in B Category
 and
Five-Star Chapter Award
 for the
 Chapter Competition
 which was presented at the
 National ASMC PDI
 in San Antonio, Texas

DOOR PRIZE WINNERS

July Luncheon
 Dave Bergman, 72 CPTS/FMAO
 Greg Woodson, 498 MSUG/FM
 Amber Jilek, OC-ALC/PKEB
 Pam Myers, OC-ALC/FMRA

August Luncheon
 Alana Hayward, 327 ASW/OM
 Lois Edwards, OC-ALC/ENRF



Chapter Certified Defense Financial Managers

*CDFM-A

Will Anderson	Judy Crespo	Diane Fortelka	Shelley Jones	Sandra Puryear	* Robert Slarve
David Bergman	Donna Curtis	Ann Franklin	Jeffrey Leid	Tempie Robertson	Valerie Tilkens
Gary Bourisaw	Kathleen Day	Sheri Frosig	Magnolia Lipsky	Cheryl Robitaille	Lori Tucker
Janet Bucknell	Jeffrey Jilek	Leotta Haltman	John McKee	Angela Ruter	LaTrice Vaughn
Tanya Childress	Steven Johnson	Carolyn Hamilton	* Chris Parry	John Scott	
Daria Crane	Paul Dean	Nancy Haskell	Debra Poland	Charisse Slarve	



..... SEQUOYAH CHAPTER CALENDAR OF EVENTS

23 Jun 09	Chapter Luncheon PRESENTATION OF SCHOLARSHIPS AND INSTALLATION OF 2009-10 EXECUTIVE OFFICERS Guest Speaker: Col Allen Jamerson, Cmdr, 72ABW Topic: "Do What Brung Ya" Location: Tinker Club
01-22 Jul 09	Back-to-School Backpack Drive Bring donations to 21 Jul 09 Luncheon or to designated ASMC representatives in support of CG Wells Institute of OK (POC: Sonya Weaver)
03-04 Jul 09	*HOLIDAY* Independence Day
07 Jul 09	Chapter Executive Board Meeting Location: OC-ALC/FM Conference Room
21 Jul 09	Chapter Luncheon Guest Speaker: Ms Lori Tucker, CFO, AF GLSC/FM Topic: "Overview of FM in AFGLSC" Location: Tinker Club, Ballroom
01 Aug-20 Oct 09	Pop Tab Drive In support of Ronald McDonald House Charities Collect pull-tab pop tops and bring them to August and October luncheons or to designated ASMC representatives (POC: Sonya Weaver)
11 Aug 09	Chapter Executive Board Meeting Location: OC-ALC/FM Conference Room
19 Aug 09	Chapter Luncheon Guest Speaker: Mr Dan Gaston Deputy Director, OC-ALC/PK Topic: "Contracting's Perspective on Closeout" Location: Tinker Club, Ballroom
07 Sep 09	*HOLIDAY* Labor Day
10 Sep 09	Chapter Executive Board Meeting Location: OC-ALC/FM Conference Room
23 Sep 09	FY09 Soft Closeout
30 Sep 09	FY09 Closeout
12 Oct 09	*HOLIDAY* Columbus Day
20 Oct 09	Chapter Executive Board Meeting Location: OC-ALC/FM Conference Room
21 Oct 09	Chapter Luncheon Guest Speaker: Phil Davidson, Sr Instr of FM Prgm Management Concepts, Inc. Topic: "Anti-Deficiency Act" Location: Bldg 3001, Oklahoma Room
20 Nov 09	Chapter Executive Board Meeting Location: OC-ALC/FM Conference Room
17 Nov 09	Chapter Luncheon Guest Speaker: John Gioeli, Mgr of Govt Prgms Becker Professional Education Topic: "CPA Requirements for Oklahoma" Location: Bldg 3001, Oklahoma Room

	S	M	T	W	T	F	S
June	21	22	23	24	25	26	27
	28	29	30	1	2	3	4
July	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
August	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
September	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
October	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
November	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28



Bona Fide Needs Rule...a test to determine when to obligate and for how much consumption or effort the obligation should cover.

MATERIAL The Bona Fide Needs Rule provides that you will only obligate in the fiscal year for the material requirements of that fiscal year. The definition of the requirement is critical in determining what can be procured. If the requirement is defined as the number items consumed in a fiscal year, procurement will be limited only to the number of items consumed. However, agencies normally maintain inventories of common use items. This rule does not prevent maintaining a legitimate inventory at reasonable and historical levels, the "need" being to maintain the inventory level so as to avoid disruption of operations. Maintenance of an inventory level will permit obligations on the last day of the fiscal year so long as the obligations will do no more than restore inventory with replacement stocks to the required levels, even though the material will not deliver or be consumed until the next fiscal year.

The Bona Fide Needs Rule permits obligation in one fiscal year and delivery in a subsequent fiscal year if production lead time of the material requires obligation in one fiscal year in order for the material to be available for installation in a later fiscal year. The time between ordering and delivery should not be excessive AND the procurement must not be for standard commercial items readily available when needed in the next fiscal year.

The bona fide need occurs in the year the order is placed, not when the goods or services are delivered. Comp Gen B-309530 finds that the bona fide needs rule applies to subscriptions which begin on October 1 with delivery occurring entirely in that fiscal year. Since the renewal needs to be in place before the first of October, the renewal is a bona fide need of the funds available prior to October 1.

SERVICES Services are typically, characterized as severable or non-severable.

- **Severable services** are those for which the government receives something useful immediately upon the expenditure of funds (or by the end of the fiscal year). Examples of a severable service include routine maintenance, housekeeping services, and trash collection. With an important qualification mentioned below, the rule is that the government will obligate for no more than 12 months of a severable service since it will receive something useful at the end of the fiscal year. The 12-month benchmark is used since the bona fide needs rule specifies that we will only obligate this year's money for this year's needs.
- The qualification to the rule on severable services is that the 12-month contract can cross fiscal years as long as it is for no more than 12 months. Under PL 103-355, the Federal Acquisition Streamlining Act of 1994, an agency may enter into a 12-month service contract, using funds current at the time the service contract was entered into to fund the entire 12-month period of the contract. This authority is codified for DOD in 10 USC 2410a.
- **Non-severable services** are those which cannot be separated into increments that will provide something useful at the end of the fiscal year. Examples of non-severable services include overhaul of a ship that takes two or more years or development of a software program that will result in a definite end product after more than one year of work. The rule is that the government will obligate for the entire amount of the undertaking at the outset in order to achieve a useable end product at the end of contract or project order performance.

TRAINING TENDS TO BE NON-SEVERABLE and thus the entire cost for training incurred in one fiscal year is chargeable to that year even if the training will extend into the next fiscal year. A college class started in one fiscal year will be charged to the year the class is begun (and obligated for), even though the class may extend several months into the following fiscal year. Training which begins in the following year can be charged to the current year if the government must make a payment or deposit in the current year, and the scheduling is beyond the government's control and the time between obligation and performance is not excessive.

MULTI-YEAR CONTRACTING AUTHORITY is an important exception to the bona fide need rule. This authority permits the contracting for up to five years of severable service in five one-year increments included in a single contract. DOD has the authority to budget and obligate for the full five years of the effort in the year the contract is awarded or to obligate for each increment year by year. (DOD can only take this action if the contract is awarded under the authority of 10 USC 2306.) While the U.S. Code gives the DOD the latitude and authority to obligate at the time of contract award, DOD policy, as reflected in the DOD Financial Management Regulation, requires funding year by year.

CHANGE IN CONTRACT SCOPE applies in the following situations: Change in quantity, change in mission, change in contract time period, or change in other controllables (warranty as an example). If a contract modification exceeds the general scope of the original contract (for example, by increasing the quantity of items to be delivered) the modification amounts to a new obligation and is chargeable to funds current at the time the modification is made. When an upward price adjustment is required in a subsequent year, the general approach is to ask whether the adjustment is related to a provision in the original contract. If the answer to the question is yes, then a within scope price adjustment, which is requested and approved in a subsequent year (for example, under a changes clause or an escalation clause) will normally be charged against the appropriation current at the time the contract was awarded even though the appropriation may now be expired. The reasoning is that the change order did not give rise to a new liability, but instead only renders fixed and certain the amount of the government's pre-existing liability to adjust the contract price.



NUMBER & LETTER PHRASES

Each of these phrases are made up of numbers and letters. Can you get them all?

Example: 26 L of the A (answer: Twenty-six Letters of the Alphabet)

- | | | |
|----------------------|-------------------------------------|--------------------------|
| 1. 7 D of the W | 12. 32 is the T in D F at which W F | 23. 13 L in a B D |
| 2. 7 W of the W | 13. 15 P in a R T | 24. 52 W in a Y |
| 3. 12 S of the Z | 14. 3 W on a T | 25. 9 L of a C |
| 4. 66 B of the B | 15. 100 C in a D | 26. 60 M in an H |
| 5. 52 C in a P (W J) | 16. 11 P in a F (S) T | 27. 23 P of C in the H B |
| 6. 13 S in the U S F | 17. 12 M in a Y | 28. 64 S on a C B |
| 7. 18 H on a G C | 18. 13 is U F S | 29. 9 P in S A |
| 8. 39 B of the O T | 19. 8 T on an O | 30. 1000 Y in a M |
| 9. 5 T on a F | 20. 29 D in F in a L Y | 31. 15 M on a D M C |
| 10. 90 D in a R A | 21. 27 B in the N T | |
| 11. 3 B M S H T R | 22. 365 D in a Y | |

(Answers to NUMBER & LETTER PHRASES on Page 9.)

Sequoyah

A Five-Star
Chapter

A membership survey is coming to your email inbox soon...please fill out then return so we know how to make YOUR Chapter better!

Why Become Certified?

The Department of Defense has many certifications available in the accounting, budget, and financial management fields, such as:

- Accredited Financial Examiner
- Certified Cash Manager
- Certified Defense Financial Manager**
- Certified Financial Planner
- Certified Government Audit Prof
- Certified Fraud Examiner
- Certified Government Financial Manager
- Certified Financial Manager
- Certified Information Systems Auditor
- Certified Internal Auditor
- Certified Management Accountant
- Certified Public Accountant
- Certified Public Finance Officer
- Certified Cost Estimator/Analyst
- Certified Cost Consultant

As a member of the American Society of Military Comptrollers, you have many opportunities to successfully obtain the Defense Financial Manager certification through various online references through the national website, and many training opportunities, such as self study, group study, the EDFMT course—most of which you may experience with your co-workers.

You may ask yourself, "what benefit is there in being a certified Defense Financial Manager?" Well, more than it looking great on your résumé, it shows your commitment to demonstrating proficiency in the core aspects in your financial management career. Deb Peterson defines professional certification as "a process in which a person proves that he or she has the knowledge, experience, and skills to perform a specific job. The proof comes in the form of a certificate earned by passing exams that are accredited by an organization or association that monitors and upholds prescribed standards for the particular industry involved." Sure, you could show your dedication every day on the job, but she points out that professional certification shows your employer you are committed to your financial management career and are well trained—giving them the confidence in your abilities. Your certification makes you a valuable resource for your

organization and can expect to enjoy better employment and advancement opportunities, have a competitive advantage over candidates without certification, etc.

The Sequoyah Chapter Certification Officer is Jeff Leid, who can be reached at jeff.leid@tinker.af.mil.



References:

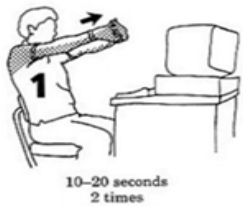
1. Wesley Breeding's Briefing, Financial Management Workforce Development Briefing, from ASMC Sequoyah Chapter Mini-PDI, 22 Apr 09 http://www.asmcsequoyah.org/sitebuilderfiles/breeding_fm_workforce_dev_090422.pdf
2. National ASMC website, Certified Defense Financial Manager Program, <http://www.asmc certification.com/>, Deb Peterson's Article, What is Professional Certification <http://adulted.about.com/od/professionalcertifications/a/certification.htm>



Chapter CDFM Pre-Testing

Jeff Leid is continuing work on the updated sample tests. In the meantime, we need your input. Please complete our Chapter survey if you have not done so, so Jeff can use those results to identify the needs of our membership. Also, specific questions can be sent to him at jeff.leid@tinker.af.mil.

Beat Closeout Stress



1. TOUCH THE SKY Reach your arms up to the sky and as far back as you can safely go. You can try grasping like you're trying to reach the stars.



7. ARM STRETCH Straighten one arm out in front of you. Now with the other arm pull the straight arm toward your opposite shoulder. Go slowly. If you use a computer mouse a lot during the day, this should feel really good. Keep your hands open wide to make this even better.

2. SIDE STRETCH While standing reach your one arm over head and to the opposite side. You can keep the other hand on your hip or in the air.



8. ARM CIRCLES While standing rotate each arm around in big circles both forward and backward. Do one arm at a time. Do this slowly.



3. TOUCH YOUR TOES Take off your shoes if you can. Wiggle your toes. Now bend at the hip and reach for your toes. Bending your knees is okay.



9. SEATED TWIST First sit up straight. Twist in your chair keeping your hips stationary. Twist all the way from lower back all the way up to your head looking over your shoulder.



10. QUAD STRETCH AND BALANCE Stand on one leg and stretch out your quadricep muscle by bending your knee and pulling your foot to your buttocks. If you'd like to advance this a bit, bend at the hip to touch your toes while doing this.



stretch out your shoulders and back.



5. TWIRL'EM Make circles with your wrists and ankles. Rotate in both directions. Also with each hand alternate making fists and opening your hand wide. Do this back and forth a few times. If you work at a



11. HIPOPENER Sitting in your chair cross one leg over the other so that ankle rests just above the knee. While doing this lean forward to feel a nice stretch in your hip and buttocks. Over time this one exercise can help with lower back problems and sciatica. It's pretty amazing. Repeat with the other leg.

6. LOOSEN YOUR NECK Go slow and gentle with neck stretching. Slowly stretch forward and back, side to side, round in circles, and twist to look over each shoulder. Remember slow and gentle. Only do what feels good.



12. SEATED BACK BEND Sitting in your chair you can do this a few different ways. Each of these will give a nice stretch to your stomach and chest muscles:



- Sitting on the edge of your chair with arms in the air, simply reach up and back.
- Sitting on the edge, clasp your hands behind your back with arms pointing down. Roll your shoulders in towards each other in the back and lean your head back.
- If you have a lean back chair, lift your arms in the air and lean back for a nice stretch

Office Stretching Series

Reference: Stretching by Bob and Jean Anderson with Shelter Publications, Inc.



ASMC National News

May ~ August 2009

ASMC AWARDS ONLINE

We're excited the development of the fully electronic awards submission website is almost complete. As you may recall, in the last National News we announced all awards submissions will be done via this website including individual and team achievement awards, essay competition, scholarships and yes, even the extensive submission requirement for our annual Chapter Competition. So now it's time to offer our chapters and members some training on the capabilities the system will have available. We'll focus our first training conference call on the Chapter Competition since the quarterly submission requirements are drawing near. Therefore, training on the Chapter Competition piece of the website will be held on 15 September from 1430-1530 EST. Please mark your calendars now and watch for an e-mail next week on how to register.

FY10 EDFMT COURSE SCHEDULE

The FY10 schedule of EDFMT courses is available at <https://www.atrs.army.mil/edfmt/>. This document is to be used for planning purposes only and please note the ASMC cannot place you in one of the DoD centrally-funded EDFMTC sessions. You must apply using the DoD's EDFMTC automated registration tool. Please watch the ASMC website for more information regarding Module 4 course offerings.

MEMBERSHIP REBATE CHECKS

Membership Rebate checks are sent monthly. In order to decrease the number of uncashed checks, a few policies were instituted in 1998 and are being updated and re-published.

- No regular rebate checks will be sent to your chapter until your rebate balance reaches at least \$75.
- We will clear all accounts in June each year and provide a rebate check for your total account regardless of the amount due.
- Checks issued and not deposited will not be reissued. You must have chapter procedures in place to insure that checks are received by the correct person, and quickly deposited and posted to your books.

CHAPTER MEMBERSHIP ROSTERS

The chapter roster is available online to the chapter president (and only to the chapter president). Directions on how to access that roster may be found under Chapter Management. It is ASMC policy to not share its membership file with any entity or person outside of ASMC leadership.

- Please respect this policy at the local level.
- Do not provide the membership roster to any source outside your chapter leadership and always protect the file by locking it with a password.
- Do not post your member listing on any website or in any public forum.

PDI ONLINE

Please announce at your next meeting that chapter members can earn free CPE credits by listening to or watching taped workshops and Service Day sessions from PDI 2008 and PDI 2009. You can now access selected sessions online at the PDI extended learning page, along with the briefing charts received to date.

Ronald McDonald House Charities Pop Tab Drive ~ 1 Aug thru 20 Oct 09



We invite all members to collect pop tabs in support of the Ronald McDonald House Charities from 1 Aug thru 20 Oct 09. Collection "houses" will be available at the August luncheon to be placed throughout work areas.

What is a Pop Tab? A pop tab is the piece of metal that opens aluminum cans. Like the can, the pop tab is recyclable. It is a small piece, yet a refundable piece.

Why Collect Pop Tabs? All the collections add up to make a heartfelt impact in working together to provide a home-away-from-home for families during the medical treatment of their seriously ill children. Pop tabs are an easy way to recycle and help others and it is a task that people of all ages can do. Ronald McDonald Houses collect pop tabs instead of entire aluminum cans because the tabs are pure high-quality aluminum,

unlike cans, which consist of aluminum and other alloys. Tabs are also easier to store than whole cans. These small pieces are a source of charitable revenue for the Ronald McDonald House. The amount of money received is determined by the weight of aluminum collected. Saving the tab is a simple and clean way of recycling for the House and it only takes a second. The dollars raised are used for operations and supplies for the Ronald McDonald House.

How Do You Get Started? All you have to do is pop off the tabs from your pop or other beverage cans, soup cans, pet food cans, tennis ball containers, etc. Next, save them in any container. Place your collection container in a central location at home, work, or school. Bring your collected pop tabs to the August and/or October ASMC luncheons, or give to an ASMC board member.

Answers for NUMBER & LETTER PHRASES

(From Page 7)

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|---|--|---|---|
| 1. Seven days of the week | 9. Five toes on a foot | 16. Eleven players in a football (soccer) team | 24. Nine lives of a cat |
| 2. Seven wonders of the world | 10. Ninety degrees in a right angle | 17. Twelve meters in a yard | 25. Three hundred sixty-five days in a year |
| 3. Twelve signs of the zodiac | 11. Three blind mice (see how they run) | 18. Thirteen is unlucky for some | 26. Sixty minutes in an hour |
| 4. Sixty-six books of the Bible | 12. Thirty-two is the temperature in degrees Fahrenheit at which water freezes | 19. Eight tentacles on an octopus | 27. 23 pairs of chromosomes in the human body |
| 5. Fifty-two cards in a pack (without jokers) | 13. Fifteen players in a rugby team | 20. Twenty-nine days in February in a leap year | 28. Sixty-four squares on checkers board |
| 6. Thirteen stripes in the United States flag | 14. Three wheels on a tricycle | 21. Twenty-seven books in the New Testament | 29. Nine provinces in South Africa |
| 7. Eighteen holes on a golf course | 15. One hundred cents in a dollar | 22. Thirteen loaves in a baker's dozen | 30. One thousand years in a millennium |
| 8. Thirty-nine books of the Old Testament | | 23. Fifty-two weeks in a year | 31. Fifteen men on a dead man's chest |